

Permanent Address: _____

Email _____

Contact Number _____

I/we do solemnly affirm that I/we will submit all the necessary documents as required time to time in support of my/our claim.

Signature of the claimant/claimants
(As given in the BO Account)

Name & Contact details of the Authorized Person (if claimant(s) are unable to deal with Chittagong Stock Exchange PLC)

Name of Authorized Person: _____

NID No: _____

Father's Name: _____

Mother's Name: _____

Husband Name (if applicable): _____

Address of Authorized Person: _____

Contact Number of Authorized Person: _____ Email: _____

Date:...../...../2022

Signature of Authorized Person

Date:...../...../2022

Attested by the Claimant (s)

Primary documents are needed to proof identity:

1. BO Set up acknowledgment copy with Firstlead Securities Ltd.
2. Copy of NID
3. Copy of Passport (if applicable)
4. Bank Certificate (which mentioned in the BO Account Opening form for transaction with Firstlead Securities Ltd.)
5. 01 (one) copy passport size photo.

Documents are needed in case of Money Claim:

1. Money Deposit Receipt;
2. Copy of cheque provided to/provided by Firstlead Securities Ltd.;
3. Bank Statement (through which transactions were operated with Firstlead Securities Ltd.);
4. Sale confirmation note;
5. Latest Portfolio Statement; ;
6. Any other related documents in support of the claim;

Documents are needed in case of Share Claim:

1. Latest Portfolio Statement
2. CDBL Share Holdings Report (DPA 6);
3. Share Allotment Letter (in case of IPO shares);
4. Confirmation Note against Buy/Sale;
5. Share Transmission Form (if case of share transmission through link account);
6. Any other related documents in support of the claim.

Client's money claim/(margin) details:

Sl. No.	Particulars	Amount Receivable (Tk.)	Amount Payable/Loan (Tk.)
1	Cash		

Client's share claim details:

Sl. No	Name of the share	Claim as per last portfolio statement (Qty.)	Share as per DPA6 (Qty.)	Difference (Qty.)
1				
2				
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*Pls insert table, if require