

All TREC Holders of Dhaka Stock Exchange Limited;  
All TREC Holders of Chittagong Stock Exchange PLC.; and  
All Merchant Bank.

**Subject : IPO Application Process for NRB Bank Limited (NRBBANK).**

Dear Sir,

Please accept our sincere thanks for participating in new IPO application process of **NRB Bank Limited**. To complete the IPO application process successfully, you are requested to sincerely follow the steps as mentioned in **Part-B** (page no. 5 to 7) of Bangladesh Securities and Exchange Commission's Consent Letter No. **BSEC/CI/IPO-341/2023/1559 dated 24 December 2023** in connection with the IPO of NRB Bank Limited.

Please be informed that the following information and documents need to be submitted from your end within **03 (three) working days** from the subscription closing date to the respective stock exchange(s). The subscription will be opened on **January 28, 2024** and closed on **February 01, 2024** and you have to submit the information/documents and full subscription amount on or before **February 06, 2024** through **Electronic Subscription System (ESS)** of the Exchanges.

**1. Applicants' List (Text format with '~' separator):**

**Electronic copy of Applicants' List (text format with tilde '~' separator) in the following format:**

TREC Code/ Merchant Bank Serial Number	DPID (5 digits)	Customer ID (Customer Trading Code)	Name of the applicant	BO ID No.	Applicant Category (RB/NRB/EMP)	Currency (BDT)	Applied Amount	Security Code
								NRBBANK

**For Example:**

42~19000~8053~SANJARI SHARMIN~1201900004437926~RB~BDT~10000.00~ NRBBANK

42~19000~8056~SANJARI SHARMIN~1201900004437900~NRB~BDT~10000.00~ NRBBANK



2. You can download the allotment data from ESS in text file as per the following format

a) The Electronic copy of Applicants' List (text format with tilde '~' separator) in the following manner:

TREC Code/M. Bank SI #	DP ID	Customer ID (Customer Trading Code)	Applicants' Name	BO ID No.	Applicant Category (RB/NRB)	Security Code	# of Shares/ Units applied for	Currency (BDT)	Applied Amount	# of Allotted Shares	Fine Amount	Net Refund Amount	Remarks
						NRBBANK							

**For Example:**

42~19000~8053~SANJARI SHARMIN~1201900004437924~RB~ NRBBANK ~1000~BDT~10000~0~1500~8500~CC11  
 42~19000~8056~FATEMA BEGUM~1201900004437949~NRB~ NRBBANK ~1000~BDT~10000~100~0~9000~

**Remarks:** CC11/CC12/CC13 means, applicant have violated BSEC Consent letter condition number 11/12/13 of Part-A

b) You can download BO wise allotment letter from ESS (One BO at a time), no signature required.

**GENERAL INFORMATION**

**01. Subscription for Resident Bangladeshi (RB) and Non-Resident Bangladeshi (NRB):**

The all eligible stockbrokers and merchant bankers will directly receive subscription for Resident Bangladeshi (RB) and Non-Resident Bangladeshi (NRB) within the subscription period and submit the information/documents and full subscription amount from February 04, 2024 to February 06, 2024 through Electronic Subscription System (ESS) of the Exchanges:

**Subscription Opens on : January 28, 2024**  
**Subscription Closes on : February 01, 2024**

**BANK DETAILS FOR DEPOSITING SUBSCRIPTION MONEY**

Account Name	:	Dhaka Stock Exchange Limited
Bank Name	:	Mercantile Bank PLC
Account Number	:	135413134079404
Branch Name	:	Any Branch in Bangladesh
Mode of Payment	:	Pay Order/Demand Draft

*R*




## **02. Service charge:**

The applicant shall pay service charge Tk.5.00 (Taka Five) per application at the time of submitting application (As per clause 16, part-B of Bangladesh Securities and Exchange Commission's Consent Letter No. BSEC/CI/IPO-341/2023/1559 dated 24 December 2023).

This is for your kind information and necessary action.

Thanking you,

sincerely,



**Mamoon Mahmood Shah**  
Managing Director & CEO  
NRB Bank Limited



## **Copy to (not listed on the basis of seniority)**

1. Chairman, **Bangladesh Securities and Exchange Commission (BSEC)**, Securities Commission Bhaban, E-6/C, Agargaon, Sher-e-Bangla Nagar Administrative Area, Dhaka-1207;
2. Managing Director, **Dhaka Stock Exchange Limited (DSE)** "DSE Tower" Plot # 46, Road # 21, Nikunja-2, Dhaka-1229;
3. Managing Director, **Chittagong Stock Exchange PLC. (CSE)**, Dhaka Office, Rowshan, House # 32, Road # 21, Nikunja-2, Dhaka-1229; and
4. President, **Bangladesh Merchant Bankers Association (BMBA)**, Saiham Sky View Tower (5<sup>th</sup> Floor), 45 Bijoy Nagar, Dhaka-1000.

## **Enclosure:**

1. Bangladesh Securities and Exchange Commission's Consent Letter NRB Bank Limited (**BSEC/CI/IPO-341/2023/1559 dated 24 December 2023**).

